

## GLAPWELL PARISH COUNCIL

### Minutes of meeting of Glapwell Parish Council held on Thursday 27 September 2018 At the Glapwell Centre

#### **Present:**

David Clough

Clive Fleetwood

Jackie Hole

John Jepson

Tony Trafford (Chair)

**Also in attendance** – Sue O'Donnell (Parish Clerk), Councillor Ann Syrett, Councillor C Moesby, Ian Horner (87/18)

**85/18 Apologies for Absence** – Rachel Hibbert, Keith Woollen, Tricia Clough

**86/18 Declarations of Interest** – None

#### **87/18 Public Forum**

**Speeding vehicles on Back Lane** - Ian Horner, a resident on Back Lane, reported that he had decided to contact the police on a weekly basis to complain about the use of Back Lane as a short cut between Bolsover Road and the Hill. Councillor Moesby reported that a traffic survey had taken place for a week in September and outlined the results showing the volume and speed of the traffic using the lane. He explained that whilst the survey is carried out by DCC any action required would need to be discussed with other agencies such as the police. He confirmed that he would share the results of the survey with local police.

It was clear to those present that the information confirmed that the lane was being used a cut through and that the speed of traffic was not appropriate for this lane. A numbers of ideas emerged from the discussion included better lighting for road signs, potential reduction in speed limit to 20mph, request that the police enforce current restrictions such as speed limit and access only. Also it was suggested that gates be installed to introduce priority access to control traffic flow although it was agreed that this would require consultation with local residents.

Mr Horner requested information on the progress of the planning application for houses on the Glapwell Nurseries site. He was concerned about the proposal to use Back Lane as a route for increased traffic. He also thanked the council for their objections to the application. Tony Trafford informed him that an appeal hearing was being arranged for 6<sup>th</sup> November at the BDC offices in Clowne.

## **88/18 Minutes**

### **Council Meeting held on 26 July 2018**

The minutes were agreed as a correct record of the meetings and signed by the chair of the meeting.

## **89/18 Matters Arising**

**Planning Application Change of Use for Old Dairy on Beech Crescent** – It was noted that the application had been refused.

## **90/18 Reports**

**Police**—No report was available.

**Derbyshire County Council** – Councillor Moesby referred to his contribution to the public forum and agreed to send the information on the survey to the police and raise the ideas on improvements with the relevant officers.

**New Cameras on A617** – John Jepson asked why these had been erected. It was explained that the flow of traffic was being monitored as a part of preparations for HS2. As part of this work it had been agreed that Parish Council should be consulted about the plans. It was agreed that the clerk make contact to obtain more information.

**Missing Lights** – John Jepson reported missing lights near the Peace gardens. He was advised the report the light to Highways on 01629 533910.

**Damaged Walls** – He also reported that walls had fallen onto the pavement near the flats on Lime Tree Avenue.

**Bolsover District Council**- Councillor Syrett reported on the following items.

**Local Plan** – The final plan had been submitted to the Secretary of State for Communities in August.

**Parking Proposals** – BDC had produced a plan to identify parking spaces at a cost of £2000 each. In anticipation of funding being available the plan was circulated showing five possible sites for new spaces.

**The Parish Council agreed to carry out a site visit and confirm their priorities. It was also agreed that a consultation be organised with local people to obtain their feedback about each of the proposed sites.**

Jackie Hole asked if a further option had been discussed to support local residents to drop access kerbs to their properties to enable them to park on drives. Councillor Syrett confirmed that BDC did not charge for permission but DCC did make a charge for permission and the survey fee. It was agreed that the Parish Council publicise this information on their website.

**Raised Manhole Covers** – John Jepson reported damage to a manhole cover and frame adjacent to the back corner of the village hall.

**Park Avenue** – Jackie Hole informed Councillor Syrett that local people had taken responsibility for clearing weeds on the road. She was asked to pass on the thanks of the Council for their work.

## **91/18      Glapwell Centre**

**Glapwell Centre Action Plan/Management Committee –It was agreed that the action plan be reviewed and updated at a meeting of Finance Committee on 18/10/18.**

**Glapwell Centre Roof Repairs –** During recent wet weather a leak had reappeared and Bolsover Roofing Company had carried out repairs at a cost of £350 but had indicated that further work was required on other areas. A quote had been requested.

**Dog Fouling –** It was reported that dog owners were using enclosed area of the MUGA pitch adjacent to the Sports hall as dog toilet.

It was agreed that CCTV cameras be used to detect these people and signs be erected to enforce a dog free zone.

## **92/18      Football Ground**

**MUGA –** The first letting had been received from a local group. It was hoped that work on the online booking system on the website would start on 8<sup>th</sup> October. This would be linked to PayPal for online payments. When this was available it was planned to market the ground including making contact with local football teams and contacts in sports developments network to see if they were interested in making block bookings. **It was agreed that discounts should be available to local junior teams.**

**Meeting with Football teams on Monday 17<sup>th</sup> September –** Tony reported that the meeting had been cordial and constructive. Discussions had focussed on the lettings for the next few months, need for improvements to showers and hand washing facilities, practical cooperation on recycling rubbish. It was confirmed that the best changing rooms would be available for all teams at the higher charge.

**Charity Event –** The event held on 22<sup>nd</sup> September had been successful and raised £18k. It was planned to use the money to install defibrillator at sports grounds across the Bolsover area. The organisers had indicated that they would like to make it an annual event. This was noted but it would be preferable for the event to be held before the football season began.

**CCTV –** Clive reported that the electricity feed to the cameras had been completed at a cost of £1500.

## **93/18      Finance**

**Monthly Finance Summary for July/August2018–** The summary was circulated and the following payments agreed.

<b>August 2018</b>						
<b>Date</b>	<b>Details</b>			<b>TOTAL</b>	<b>NET</b>	<b>VAT</b>
14.08.18	BDC	Dog Bins	BACS	£51.65	£43.04	£8.61
08.08.18	BT	Phone	DD	£113.52	£94.60	£18.92
01.08.18	Opus	Gas	DD	£11.15	£10.62	£0.53
01.08.18	York's Water	Sewage Charge	BACS	£136.69	£136.69	£0.00
14.08.18	Eon	Football ground	BACS	£27.27	£25.97	£1.30
16.08.18	BT	Phone	DD	£3.60	£3.00	£0.60
21.08.18	Opus	Elec Vill Hall	DD	£130.28	£124.08	£6.20

22.08.18	JK Elect	Elec reps Hall	BACS	£587.38	£489.48	£97.90
31.08.18	DALC	Subs	BACS	£106.26	£106.26	£0.00
29.08.18	BT	Phone	DD	£57.85	£48.21	£9.64
17.08.18	Staff	Salaries	BACS	£2,894.50	£2,894.50	£0.00
31.08.18	DCC	Pensions	BACS	£249.25	£249.25	£0.00
31.08.18	HMRC	PAYE August	BACS	£298.77	£298.77	£0.00
31.08.18	DWP	Aug Attachment	BACS	£68.62	£68.62	£0.00
31.08.18	Water Plus	FG July	BACS	£69.93	£69.93	£0.00
31.08.18	Water Plus	Hall	BACS	£83.92	£83.92	£0.00
31.08.18	Locksmith	Hall	BACS	£67.79	£67.79	£0.00
31.08.18	Water Plus	FG August	BACS	£62.69	£62.69	£0.00
31.08.18	Ink Express		BACS	£8.00	£8.00	£0.00
26.07.18	BT	Phone	DD	£59.06	£49.22	£9.84
26.07.18	EoN	Elect Football Grnd	BACS	£19.33	£18.41	£0.92

SEPTEMBER 2018					
Details			TOTAL	NET	VAT
Opus Energy	Gas for Hall	DD	£24.11	£22.96	£1.15
Staff	Salaries	BACS	£3,437.51	£3,437.51	£0.00
DCC	Pension Sept	BACS	£249.25	£249.25	£0.00
DWP	Attachment Sept	BACS	£68.61	£68.61	£0.00
HMRC	PAYE Sept	BACS	£434.37	£434.37	£0.00
Came & Co	Insurance LTA	BACS	£4,294.90	£4,294.90	£0.00
Eon	PAYG foot grnd	BACS	£50.00	£47.62	£2.38
Hopkinsons	Skip hire	BACS	£200.00	£166.67	£33.33
BT	Mobile phone	DD	£3.60	£3.00	£0.60
BT	Phone Vill Hall	DD	£56.06	£46.72	£9.34
BDC	Premises Licence	BACS	£180.00	£180.00	£0.00
AnalanSupp	Cleaning Materials	BACS	£116.66	£97.22	£19.44
Opus Energy	Hall Elec	DD	£121.23	£115.46	£5.77
PKF Littlejohn	External Audit	BACS	£360.00	£300.00	£60.00

## **A number of matters were referred from the meeting of the Finance Committee.**

**Cash Flow** - John Marriott updated the Committee on the cash flow forecast following the payment of the invoices for the MUGA. It was noted that the estimated outturn at 30 September was now £42500 and this did not include a payment for the repair to the roof at the village hall of £350. The total did not include income from invoices for the use of the football ground in July/ August.

**Audit** – The external audit had been completed and the “Notice of Conclusion of Audit” had been displayed. The external auditors report referred to an error on the figure for assets declared in Box 9 of the Return and we were advised to make the necessary amendment for next year. This noted.

**Renewal of Insurance** – The Council had received three options for renewal. As agreed these had been considered by members of the Finance Committee on the 3<sup>rd</sup> September. Members compared the cover and cost options and agreed that the offer from Inspire offered the best value. **It was agreed to go ahead with the longer term agreement for 3 years at a cost of £4294.90**

## **94/18 Planning Matters**

**BDC Planning 17/00598/OUT** - Notification of Appeal on Glapwell Nurseries proposal **NOTED**

**BDC Planning 18/00428/FUL - 97 The Hill Demolition of Garage and build 2 new garages – NOTED and no Objections**

**BDC Planning 18/00466/FUL - 30 Rowthorne Lane Singe storey and Rear Extension - NOTED**

**95/18 Correspondence–August/September2018**

<b>Date</b>	<b>Subject</b>	
09/08/18	BDC Planning Notification of Appeal on Glapwell Nurseries proposal 17/00598/OUT	Discussed at 94/18
10/08/18	BDC Planning 18/00428/FUL 97 The Hill Demolition of Garage and build 2 new garages	Discussed at 94/18
27/08/18	PRS Music License Annual Review	Clerk to complete
03/09/18	DCC Obstruction of a Public Highway Footpath 7	Noted – No action
10/09/18	BDC - Invite to Bolsover District Talent Showcase Friday 19/10/18	Noted
	Royal Mail – Scam Mail Poster	To Display
<b>BY EMAIL</b>	<b>Circulated to all Members</b>	
29/08/18	Derbyshire Police County Lines or "Going Country" leaflet	To Display
11/09/18	Bolsover Partnership and PC Liaison Meeting 24/09/18	Noted
12/09/18	Councillor Clive Moesby Traffic on Back Lane in Glapwell	Discussed at 87/18
12/09/18	PKF Littlejohn LLP DE0095 2017/18 AGAR Section 3 External Auditor Report	Discussed at 93/18
13/09/18	BDC Planning Glapwell Nurseries Appeal Hearing Process	Noted
13/09/18	Community Action Bolsover Eats and Treats event at Shirebrook Leisure Centre on 18th September 2018 10:00 to 12:30	Noted
13/09/18	BDC Planning Local Plan for Bolsover District: Submission	Discussed at 94/18
13/09/18	D2N2 Active Engagement Bulletin: September 2018	Noted
13/09/18	DCC Community Involvement Scheme	Noted
17/09/18	Unity Trust Bank Important changes	Noted
17/09/18	BDC Planning 18/00466/FUL 30 Rowthorne Lane Singe storey and Rear Extension	Discussed at 94/18
18/09/18	Derbyshire Voluntary Action Network newsletter	Noted
19/09/18	Bassetlaw CVS Weekly Bulletin - 19 September 18	Noted
20/09/18	BDC Planning 18/00363/FUL Change of Use of Dairy Buildings - REFUSAL	Discussed at 94/18

**96/18 Date of Next Meeting–** It was agreed that the next meeting of the Parish Council will be held on **Thursday 25<sup>th</sup> October 2018 at 7.30 pm.**

Sue O'Donnell  
29/09/18